

BME 492 ENGINEERING PROJECT – EVALUATION FORM

Evaluator's First and Last Name :

Student's First and Last Name :

The title of the Report :

Grand Total Points

Partial credit may be given for each question. Please, fill out this form and give it to the BME Department Secretary.

Report Writing Skill Evaluation

(You may grant Partial Credit for the answers.)

1. Does the report have abstract, introduction, sections, conclusion and references?
 Yes [15p] Some missing [0p] Points

2. Do all the figures have their caption below the figures and do all the tables have their caption above the tables?
 Yes [5p] Some are not [0p] Points

3. Are all the figures and the tables cited in the text?
 Yes [10p] Some are not [0p] Points

4. Are all the equations numbered?
 Yes or No equation [5p] Some are not [0p] Points

5. Are all the equations written clearly and not copied and pasted?
 Yes or No equation [5p] Some are not [0p] Points

6. Are all the references cited in the report?
 Yes [10p] Some are not [0p] Points

7. Are the figures and tables clear and understandable?
 Yes [10p] Roughly [5p] No [0p] Points

8. Does the format of the report follow the Report Writing Guide completely (fonts, numbering etc.) ?
 Yes [10p] Some are not [0p] Points

9. What is the English level of the report? Did the author follow the engineering ethics in writing?
 Well written and all sentences are the product of the author. [30p]
 Some mistakes in writing but all sentences are the product of the author. [25p]
 Some of the sentences (less than half of the report) are not the product of the author. [10p]
 Very few sentences are the product of the author. [1p] Points

TOTAL _____ Points

Presentation Skill Evaluation

10. Is the number of slides over 25 pages?
 No [10p] Between 26-30 [5p] Over 30 [0p] Points
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11. Did the presenter handle the presentation time efficiently (20 ±5 minutes)?
 Yes [10p] Between 25 -30 [5p] Over 30 or below 15 minutes [0p] Points
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12. Did the presenter clearly state the result and the conclusion?
 Yes [10p] No [0p] Points
-
13. How was the verbal clarity of the presenter?
 Very good [20p] Good [15p] Fair [10p] Not clear [0p] Points
-
14. How was the organization of presentation overall?
 Excellent organization and presentation. [20p]
 Good organization and presentation. [15p]
 Fair organization and presentation. [10p]
 Bad organization and presentation. [5p] Points
-
15. What was the ability of the presenter to respond to the questions?
 Answered all questions in a good confidence. [30p]
 Answers to a few questions are not very satisfactory. [20p]
 Answers to most of the questions are not very satisfactory. [10p]
 None of the questions is answered correctly. [0p] Points

TOTAL _____ Points

Engineering Skill Evaluation

16. The work includes **one** of the following?
- | | | | |
|---|-----------------|----------------------|--------|
| <input type="checkbox"/> Designing and building of a circuit or a system. | [Maximum 100 p] | <input type="text"/> | Points |
| <input type="checkbox"/> Theoretical study of a subject. | [Maximum 320 p] | ***** | Points |
| <input type="checkbox"/> Simulation study. | [Maximum 322 p] | ***** | Points |
| <input type="checkbox"/> Developing an industrial project. | [Maximum 322 p] | ***** | Points |
| <input type="checkbox"/> Literature review of a subject. | [Maximum : 7 p] | <input type="text"/> | Points |

TOTAL _____ Points

GRAND TOTAL _____ Points